



September 7, 2021

TO: APIQR Registrants
APIQR Applicants
API Auditors

FROM: API Monogram/APIQR Programs

RE: APIQR Registration Program Requirements FM-004, Revision 13 Update

Please be advised that the APIQR Registration Program Requirements FM-004 Revision 13 has been updated.

- **The Effective Date of Issue is September 7, 2021**

The new edition of the agreement includes clarifications regarding:

- Part 1, Clause 7 (f): Added the requirement for clients to allow APIQR accreditation or oversight bodies access to the organization's facilities and documents to witness the performance of audits after receiving prior notice
- Part 1, Clause 8 (c): Added clarification that information may be disclosed if required by law
- Part 1, Clause 9: Removed the requirement that clients must notify APIQR in writing ninety days prior to the anniversary date of the Certificate of Registration
- Part 2, Clause 10: Added the clarification that the ANAB mark may be reproduced in white on a dark-colored background
- Part 3, Clause 7: Added Multi-Site registration information
- Part 3, Clause 10: Added reasonings that may lead to suspension of a registration
- Part 4, Clause 1: Added clarification that for Applicant organizations, the agreement is applicable to locations identified in myCerts
- Part 4, Clause 5: Added the clarification that the ANAB mark may be reproduced in white on a dark-colored background
- Part 4, Clause 9: Added clarification that the Licensee shall not use the marks "American Petroleum Institute", "API", or the API corporate logo

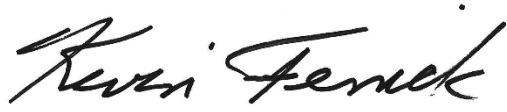
If your organization does not accept the new terms of the agreement, you must contact us at www.api.org/ContactMonogram by September 21, 2021, and request to withdraw your APIQR Certificate(s) of Registration.

The APIQR Registration Program Requirements document can be found at: [API Monogram & APIQR: Resources](#).

A copy of this notification can be found at: [API Monogram & APIQR: Advisories & Updates](#)

Thank you for your continued dedication and support in maintaining the highest quality and product standards throughout the oil and gas industry.

Sincerely,

A handwritten signature in black ink that reads "Kevin Ferrick". The signature is written in a cursive, flowing style.

Kevin Ferrick
Sr. Director, API Monogram Program /APIQR
KF:kp