October 3, 2017

TO: API Monogram Licensees
      API Monogram Applicants

RE: API MONOGRAM PROGRAM – LICENSE AGREEMENT UPDATES

Please be advised that the Monogram License Agreement has been updated to reflect the current administrative practices and provide guidance to applicants and licensees. The following have been added to the agreement:

- Applicable references to API Q1 9th Edition.
- Updated information on the licensing process from application through licensing and renewal.
- Clarification on the requirement to maintain an official copy of all applicable API standards.
- Clarification regarding processes and activities that do not meet the manufacturing capability requirements for licensing under the API Monogram Program.
- Reference to the API Code of Conduct and compliance requirements.
- Clarification regarding the licensee's responsibility to comply with applicable trade sanctions.
- Clarification regarding the audit cancellation policies.

All applicants and renewing licensees will execute the updated Monogram License Agreement, which can be found HERE.
Please contact certification@api.org if you have questions or need further information.

Very Respectfully;

Sharon Bowie

Sharon Bowie
Manager, APIQR/Monogram Program