TO: API Monogram Licensees
        APIQR Registered Organizations
        API Monogram and APIQR Applicants
        API Auditors

FROM: Don Whittaker, Manager – Monogram Program/APIQR

DATE: May 20, 2013

RE: API Specification Q1 Transition Plan

Please be advised that the **API Spec Q1,** *Specification for Quality Management System Requirements for Manufacturing Organizations for the Petroleum and Natural Gas Industry*, **9th Edition,** is expected to be published in June 2013. This revision represents a significant change and a major shift in quality management as it applies to the oil and gas industry, introducing 85+ new clauses and 5 new sections. As a result of the number of changes in this document, the implementation period will be 12 months from the date of publication.

Accordingly, API has developed the following plan to transition participants in the API Monogram and APIQR Programs from the 8th to the 9th Edition of API Spec Q1:

- **June through November 2013**: API will continue to conduct audits to API Spec Q1, 8th Edition, allowing Manufacturers, Auditors, API Staff and interested parties time to review, implement and train to the new requirements.

- **December 2013 through May 2014**: API will conduct all audits to API Spec Q1, 9th Edition; however, any findings raised against new requirements will be categorized as "Concerns" and no additional

follow-up will be required with regard to the status of corrective action on those findings.

Applicants Only: Beginning on March 1, 2014, any finding raised against new requirements of API Spec Q1 9th Edition will be considered a full nonconformance and will require response through the myCerts system.

- **June 2014**: All API Monogram Licensees and APIQR Spec Q1 Registered Organizations must conform to the requirements of API Spec Q1, 9th Edition. All audits conducted during and after June 2014 will be to API Spec Q1, 9th Edition and conformance to all requirements in this document is mandatory.

  Note: All participant organizations must complete a "Conformance Matrix", sign a declaration of conformance, and submit both items to API by June 1, 2014. The "Conformance Matrix" form will be sent to all program participants shortly after the document has been published.

You may purchase copies of API Spec Q1, 9th Edition, or any other API publication on the web at http://www.techstreet.com/api.

We thank you for your continued interest and support.