



**Hazem Arafa**

Director

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January 11, 2016

Dear Members of the Oil and Natural Gas Industry,

Fundamental to our continuing effort to promote growth and progress within the Oil and Natural Gas Industry, the American Petroleum Institute (API) has been collecting company data of industry injuries, illnesses, and fatalities and publishing the aggregate results in a summary report since 1931. In addition to information regarding workplace injuries, illnesses, fatalities, the report also includes data about lost workday cases and incidence rates; the data are then grouped by industry segment and function. This survey is important because it allows for effective advocacy and for participants to benchmark their companies against their peers. To that end, API invites you to participate in the [Survey on Petroleum Industry Occupational Injuries, Illnesses, and Fatalities](#) (OII) for 2015.

This survey is open to all companies in the Oil and Natural Gas Industry, and your participation is essential to the accuracy and comprehensiveness of our data. Moreover, submitting data provides your company with great value because while the aggregate report is available for purchase regardless of participation, company-specific data will be available for benchmarking purposes to participating companies only. In addition, all survey participants will be emailed a complimentary copy of the aggregate report. (As is our policy, company-specific data will be treated as strictly confidential and only shared with participating companies.)

To participate, please go to <http://oii.api.org> and log in to enter your 2015 data. Because API collects data by industry segment, if your company contains more than one, we ask that you report for all applicable segments. If you do not have a Company ID and Password, complete the form on the login page and click the [Send Email](#) button; a Company ID and Password that allows you to access the OII Reporting System will be emailed to you. **To meet our publication deadline, we must have your data by Tuesday, February 16, 2016.**

*For all liquid pipeline operators applying for the API Pipeline Safety Award, please find details about the award program in the Pipeline Award Description letter that will be posted the week of January 11, 2016 on API's website at <http://www.api.org/oil-and-natural-gas-overview/transporting-oil-and-natural-gas/pipeline/awards>. In addition, please note that companies must be API and/or Association of Oil Pipe Line members and participate in the OII Survey to be eligible to apply for awards.*

If you have any questions please contact Pamela at [gibson@api.org](mailto:gibson@api.org) or (202) 682-8528. Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Hazem Arafa", with a stylized flourish at the end.

Hazem Arafa  
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