



Advisory 17

API Spec Q2 Registration Location Requirements

API Spec Q2 Registered Organizations and Applicants of the APIQR Program shall meet the requirements defined below related to the registration and service location(s) for API Spec Q2 registered organizations and applicants.

API auditors must be able to observe and review service-related activities that impact an organization's ability to provide to its customers services that meet all relevant requirements. Therefore, the registered location(s) that is audited must meet minimum requirements for API to properly assess the effectiveness of the QMS.

Registration Requirements:

An API Spec Q2 registered organization or applicant organization shall meet the following requirements to be eligible for APIQR Registration consistent with the scope of the QMS:

1. Site(s) included in the registration shall be the physical location(s) from which the QMS is managed and implemented; and
2. If Service-Related Product (SRP) Preventive Maintenance, Inspection and Test Program (PMITP) is not excluded:
 - a. Where some or all PMITP activities are performed at the organization's sites, site(s) included in the registration shall be the physical location(s) where PMITP activities are performed and managed in relation to the scope of certification; or
 - b. Where all PMITP activities are performed at customer or supplier sites, the organization shall ensure the API auditor has in-person access to conduct an audit at any such site selected by API and within the timeframe defined by API.

The organization shall apply for or maintain multi-site certification when all of the requirements of (1) and (2a) above are not met within the same location.

NOTE 1: On-site audits of a field site are generally not required unless the organization includes the field site in the certificate or if the field site is a location identified under (2b) above.

NOTE 2: Customer or client sites are not included in the certificate.

NOTE 3: The allowance of (2b) is intended for organizations that use a variety of customer or supplier sites on a temporary basis.

For API Q2 applicants, the requirements of this advisory are effective immediately. For existing API Q2 registered organizations, the requirements of this advisory are effective beginning January 1, 2026.

API shall be the sole judge of whether a facility is in compliance with this advisory and is eligible for registration. This advisory supersedes any previous guidance. It is considered part of API's Program Requirements and compliance is required for certification. If additional information or clarification is required, please contact the APIQR Program at www.api.org/contactCertification.