16th Annual API Cybersecurity Conference
For The Oil & Natural Gas Industry
November 9 - 10, 2021
The Woodlands Waterway Marriott Hotel & Convention Center
The Woodlands, Texas

HEALTH AND SAFETY
Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. Click Here for our Health and Safety Resources.

BOOTH EQUIPMENT
Each 10’ wide x 8’ deep booth will be set with 8’ high black back drape, 3’ high black side dividers, one 6’ x 30” black draped table, two Limerick chairs by Herman Miller, one wastebasket. Booths 300 sqft or less will receive a 7” x 44” two-line identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

EXHIBIT HALL CARPET
All aisles and booths will be carpeted with existing hotel carpet.

DISCOUNT PRICE DEADLINE DATE
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by October 18, 2021.

EXHIBITOR FREQUENTLY ASKED QUESTIONS
For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit FreemanOnline FAQ page.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
Monday November 08, 2021 3:00 PM - 5:00 PM
Tuesday November 09, 2021 6:30 AM - 7:30 AM

EXHIBIT HOURS
Tuesday November 09, 2021 7:30 AM - 6:30 PM
Wednesday November 10, 2021 7:30 AM - 2:30 PM

EXHIBITOR MOVE-OUT
Wednesday November 10, 2021 2:30 PM - 5:00 PM

We will begin returning empty containers at the close of the show.

EXHIBITOR SERVICE HOURS
Our Exhibitor Services team will be available from 8am - 5pm from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

DISMANTLE AND MOVE-OUT INFORMATION
All exhibitor materials must be removed from the exhibit facility by Wednesday, November 10, 2021 at 5:00 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Wednesday, November 10, 2021 at 3:00 PM.
POST SHOW PAPERWORK AND LABELS
Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT
Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Support Department at (888) 508-5054 for a quote.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
(888) 508-5054
ExhibitorSupport@freeman.com

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & Internationa
Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

FREEMAN ONLINE®
Take advantage of discount pricing by ordering online at FreemanOnline by October 18, 2021. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - before, during and after your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "Create an Account" link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054 Toll Free US & Canada or +1 (512) 982-4186 or +1 (817) 607-5000 Local & International.

SHIPPING INFORMATION
Warehouse Shipping Address:

Exhibiting Company Name / Booth #
16th Annual API Cybersecurity Conference For The Oil & Natural Gas Industry
C/O Jetco / Freeman
3010 Aldine Bender Rd
Houston, TX 77032
Freeman will accept crated, boxed or skidded materials beginning Monday, October 11, 2021, at the above address. Material arriving after October 29, 2021 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

PURCHASE TERMS
Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, click here.

LABOR INFORMATION
Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE
We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

WE APPRECIATE YOUR BUSINESS!
FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

HELPFUL HINTS

SAVE MONEY
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by October 18, 2021.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.
Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

1. **booth structure**
   - **Option 1 Multiple Use**
     Use Forest Sustainable Certified (FSC) wood to build your booth and crates.
     Get creative! Design your booth with a small shipping footprint to minimize carbon emissions. Freeman’s eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.
   - **Option 2 One-time Use**
     Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

2. **carpet**
   - **Option 1 Rent**
     Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.
   - **Option 2 Color**
     Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.

3. **shipping**
   - **Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.
   - **Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.
   - **Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

4. **graphics**
   - **Option 1 Multiple Use**
     Print on a durable substrate without dates, event names, or locations.
   - **Option 2 One-time Use**
     Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.
   - **Reduce printing and go digital with your booth literature.**
   - **Print locally.** Supporting local businesses while reducing shipping? It’s a win-win.
   - **Print on at least 50 percent post-consumer recycled paper.**
6 ON SITE

save energy

- Use Energy Star-rated equipment for audio-visual equipment and monitors.
- Power down. Turn off equipment at the end of each day.
- Light up your booth with CFLs, LEDs, or other energy-efficient lighting.

7 MOVE OUT

train your team

Educate your installation and dismantling teams about recycling and donation processes.

8 shipping out

Pack in, pack out.
Leave no traces on show site.

Join a caravan.
If you’re shipping directly to another show, ask Freeman Transportation about joining a caravan to your next show.

9 leftover materials

Remember to label.
Clearly label recyclable leftover material for disposal.

Donate the rest.
Ask the Freeman Exhibitors Services desk about local donation programs.

TYPICALLY* RECYCLABLE

Cardboard: Used for signs or shipping boxes
Glass: Green, brown, clear
Plastics: Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylic) clear, smoked, or tinted; Visqueen used to protect flooring
Metal: Aluminum cans/steel banding
Paper: Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard
Wood: Non-laminate wood

TYPICALLY* DONATE-ABLE

Furniture: Purchased items
Home furnishing: Decor staging materials
Unused raw materials: Plywood, subflooring, non-laminate wood
Flooring: 100 square feet of flooring. Excludes carpet.
Left over giveaways: Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

F R E E M A N
FREEMAN.COM
PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on FreemanOnline or follow the steps below to provide your payment information electronically and submit your order forms.

Freeman will no longer accept cash payments for any Freeman services.

1. Submit your payment information
   Proceed to our electronic Freeman Pay site to securely submit your payment information
   https://www.freemanpay.com/507865

2. Submit your order
   Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.
Shipping and Material Handling

**before event**
- From your location or previous event

**during the event**
- Event venue
- Your exhibit
- Venue dock
- Advance warehouse
- Storage for empty containers

**after event**
- To your location or next event

**Advance Warehouse**
- Where exhibit materials are stored before an event

**Shipping**
- Transport to the venue's shipping dock then from the shipping dock to the next event or customer location

**Material Handling**
- Move items from the dock, to the exhibit, back to the dock after the show
TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it’s faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

*Services apply to destinations anywhere in the Continental U.S.

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freeman.com for a quote.
RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.
EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- One convenient invoice encompassing all Freeman show services
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision

Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit freeman.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freeman.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freeman.com

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM
For fast, easy ordering, go to www.freeman.com/store.

**EXHIBIT TRANSPORTATION**

**TIPS FOR EASY ORDERING**
- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information: (800) 995-3579 Toll Free US & Canada (817) 607-5183 Local & International

**COMPLETE THE FOLLOWING ITEMS ON THIS FORM:**

**PICK UP INFORMATION**
Requested Pick Up Date: ____________________

SHIPPER NAME: ________________

SHIPPER ADDRESS:

(City) (State) (Zip Code)

**DESTINATION**

☐ I will be shipping to the WAREHOUSE

FREEMAN / Exhibiting Company Name / Booth #
16th Annual API Cybersecurity Conference For The Oil & Natural Gas Industry
C/O: Jetco / Freeman
3010 Aldine Bender Rd
Houston, TX 77032
MUST BE DELIVERED BY OCTOBER 29, 2021

**SHOW SITE:**
Shipments to show site are not available as the hotel does not have storage facilities. Any charges incurred for freight accepted by the facility are the responsibility of the Exhibitor.

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**SHIPPING INFORMATION**

<table>
<thead>
<tr>
<th>Items to be shipped</th>
<th>Number of Pieces</th>
<th>Est. Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crates (wooden)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cartons (cardboard)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cases/Trunks (fiber)</td>
<td>(color ___________ )</td>
<td></td>
</tr>
<tr>
<td>Skids/Pallets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet (color _________ )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other ( ___________________________ )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

**OUTBOUND SHIPPING**

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:

Ship to address:

(City) (State) (Zip Code)

Number of Labels: ________________

**FAX THIS COMPLETED FORM VIA:**

E-mail: exhibit.transportation@freeman.com
or
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF SHIPMENT REQUEST AND FINALIZE DETAILS.

SHOW # (507865)
WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

• We will accept freight beginning 30 days prior to show move-in.
• To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
• To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
• The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
• The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.
• Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW SHOULD I LABEL MY FREIGHT?

• The label should contain the exhibiting company name, the booth number and the name of the event.
• The specific shipping address for either the warehouse or show site is located on the Quick Facts.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

• Collect shipments will be returned to the delivery carrier.
• To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
• “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW DO I SHIP TO SHOW SITE?

• Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.

HOW SHOULD I LABEL MY FREIGHT?

• The label should contain the exhibiting company name, the booth number and the name of the event.
• The specific shipping address for either the warehouse or show site is located on the Quick Facts.

WHAT SHOULD I DO WITH MY EMPTY CONTAINERS?

• Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
• At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

• Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

• Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.

• To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.

• Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

• After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.

• Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.

• For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

• Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.

• Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.

• Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

• Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.

• All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES (may not be available in all locations)

• Cranes

• Accessible storage at show site

• Exhibit transportation services (see enclosed brochure)

• Security storage at show site

• Short-term and long-term warehouse storage

• Local pick-up and delivery

• Priority empty return
material handling simplified

Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.

- No minimums
- No crated
- No special handling
- No carpet & pad only
- No uncrated
- No hundred-weight billing
- No reweigh fees
- No overtime
- No marshalling yard fees
- No rounding - pay only for actual weight

It’s just easier!
MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

RATES

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Material Handling</td>
<td>$1.41 per pound</td>
</tr>
<tr>
<td>Material Handling - After Deadline</td>
<td>$1.76 per pound</td>
</tr>
<tr>
<td>Material Handling - 10 lbs and under</td>
<td>Free of Charge</td>
</tr>
</tbody>
</table>

This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.

IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

Warehouse:
- All shipments should be sent to our warehouse for this event!
- Warehouse receiving begins on October 11, 2021.
- Warehouse address: Exhibiting Company Name / Booth #
  16th Annual API Cybersecurity Conference For The Oil & Natural Gas Industry
  C/O Jetco / Freeman
  3010 Aldine Bender Rd
  Houston, TX 77032
- Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

Show Site:
- Show site receiving is not available for this event as the hotel does not have storage facilities. Any charges incurred for freight accepted by the facility are the responsibility of the Exhibitor.

Outbound:
- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show.
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

For fast, easy ordering, go to www.freeman.com/store.

<table>
<thead>
<tr>
<th>METHOD OF SHIPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select a Carrier:</td>
</tr>
<tr>
<td>☐ Freeman Exhibit Transportation</td>
</tr>
</tbody>
</table>

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

<table>
<thead>
<tr>
<th>Select a Level of Service:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 1 Day: Delivery next business day</td>
</tr>
<tr>
<td>☐ 2 Day: Delivery by 5:00 PM second business day</td>
</tr>
<tr>
<td>☐ Deferred: Delivery within 3-5 business days</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Select Shipment Options (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Have loading dock</td>
</tr>
<tr>
<td>☐ Inside delivery</td>
</tr>
<tr>
<td>☐ Pad wrap required</td>
</tr>
<tr>
<td>☐ Do not stack</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Select Desired Number of Labels:</th>
</tr>
</thead>
</table>

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor’s expense.
TO: ___________________________ EXHIBITOR NAME

C/O: Jetco / Freeman
3010 Aldine Bender Rd
Houston, TX 77032

WAREHOUSE

EVENT: 16th Annual API Cybersecurity Conference For The Oil & Natural Gas Industry

BOOTH NO: ___ NO. ___ OF ___ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
Exhibitor support
Visit us at freeman.com or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.
Comfortable and Safe Networking

Meaningful engagement doesn’t have to be complicated. Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed Freeman SafeConnect. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at [Freeman.com](https://Freeman.com).

Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16
Side Tables | pg 28
Dividers | pg 57
Greenery | pg 48
Top Design Tips
for Tradeshow Booths.

1. Spin Around.
Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!

2. Get Connected.
Communal tables help facilitate networking opportunities and build connections.

3. Creature Comforts.
Design a comfortable “living room” space with soft lounge seating to relax clients and encourage conversation.

4. Keep it Green.
Don’t forget the greenery to warm up your booth environment by bringing nature indoors.

5. Demo Down.
Square or circular ottomans are a great way to design small theaters for quick demonstrations.

6. Level the Field!
Low and casual seating makes clients more comfortable and open to learning.

7. Stay Social.
Stylize furnishings to create shareable moments worthy of Instagram.

8. Gather Round!
Ottomans styled around a side table create an informal campfire setting for small group discussions.

9. Charge it!
Powered tables and seating encourages clients to linger in the booth and recharge.

10. Provide a Pop!
Colorful furnishings attract attention and help reinforce brand themes.

Complete The Look Of Your Exhibit Space
Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit freeman.com/store.

The Showcase 10’x10’ booth package is designed for exhibitors with small, high value items to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.
Shown here with Zoey Barstools

The Cinematic 10’x20’ booth package is designed for exhibitors needing large monitors to display presentations, while hosting attendees in a comfortable and inviting environment.
Shown here with Banana Barstools

The Gather 10’x10’ booth package turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.
Shown here with Baja Chairs and Sydney Power Cocktail Table
Power Up In Style.

Powered Seating
Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

Powered Tables

Ventura Powered Bar Tables
72.25"L 26.25"D 42"H
(A) 820950 (black top)
(B) 820955 (white top)

Ventura Powered Café Tables
72.25"L 26.25"D 30"H
(A) 820950 (black top)
(B) 820955 (white top)

HEDGE
85035
4' Boxwood Hedge
46"L 9"D 47"H

NAPLES
830120
Naples Chair, Powered
(Black Vinyl)
36"L 30"D 33.25"H

NAPLES
830121
Naples Sofa, Powered
(Black Vinyl)
87"L 30"D 33.25"H

NAPLES
830122
Naples Loveseat, Powered
(Black Vinyl)
62"L 30"D 33.25"H

Power Up In Style.
Denotes Powered Products

Use Ventura 6’ Bar or Café Tables in your design to facilitate conversations while social distancing.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.
Take Charge.

Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

A. | B. | C. | D.

SYDNEY

Sydney Powered Cocktail Tables
48” L 26” D 18” H (brushed steel)
E) 82073 (white)
F) 82076 (black)

Powered Pedestals

Denotes Powered Products

A) 85061 24”L 24”D 36”H
B) 85063 24”L 24”D 42”H
C) 85060 24”L 24”D 36”H
D) 85062 24”L 24”D 42”H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

Powered Tech Desk

Denotes AC and USB charging outlets

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet
(black metal, laminate)
60”L 30”D 30”H

B) 84084 Tech Desk, Powered
(black metal, laminate)
60”L 30”D 30”H

C) 84080 3 Drawer File Cabinet on Castors
(black metal, laminate)
16”L 20”D 28”H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

freeman.com/store
Take Charge.

Powered Tech Tablet Chair
Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

A) 81039 Tech Tablet Chair (gray vinyl, white metal tablet, chrome base) 30.5L, 29"D, 33.5"H
B) 81038 Tech Chair, No Tablet

Wireless Charging Table
820710 Wireless Charging Table, Powered (white, AC plug-in) 20"L, 20"D, 18"H
Mobile devices must have Qi wireless charging capability.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.

8502 Village Charging Hub (cream) 12"L, 12"D, 28.25"H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy-chained together. 10A max per charging panel.
Soft Seating

Create Engaging Booth Environments

VALENCIA
810180 Chair (spice orange velvet)
28”L 30.5”D 31”H
83045 Sofa (coffee brown velvet)
63”L 30.5”D 31”H

MARCHE
81540 Swivel Ottoman (Forest Green Vinyl)
17”RND 18”H

HEDGE
85035 4’ Boxwood Hedge
48”L 3”D 47”H

VALENCIA
A) 810180 Chair (spice orange velvet)
28”L 30.5”D 31”H
B) 83045 Sofa (coffee brown velvet)
63”L 30.5”D 31”H

Soft Seating Collections

BAJA
A) 83019 Sofa (white vinyl)
86”L 30”D 30”H
B) 81050 Chair (white vinyl)
36”L 30.5”D 28”H
C) 83020 Loveseat (white vinyl)
61”L 30.5”D 28”H

STERLING
A) 8309 Sofa (gray fabric)
82”L 33.5”D 32”H
B) 81037 Chair (gray fabric)
33”L 33.5”D 32”H

KEY LARGO
A) 830951 Sofa (black fabric)
79”L 35”D 34”H
B) 810950 Chair (black fabric)
35”L 35”D 34”H
C) 830950 Loveseat (black fabric)
57”L 35”D 34”H

VALENCIA Sofa & Chair 10’x10’ Booth
Soft Seating

Create Engaging Booth Environments

**HEDGE**
- 85015 4 Foot Boxwood Hedge
- 45"L 9"D 47"H

**Palm Beach**
- 83040 Sofa
  - (white vinyl, brushed metal)
  - 69"L 29"D 33"H

**SWANSON**
- 81075 Swivel Chair
  - (white vinyl)
  - 28"L, 25"D 30"H

**PALM BEACH**
- 83040 Sofa
  - (white vinyl, brushed metal)
  - 69"L 29"D 33"H

**FAIRFAX**
- A) 830949 Sofa
  - (white vinyl, brushed metal)
  - 62"L 26"D 30"H
  - 830121 (Powered)

- B) 810949 Chair
  - (white vinyl, brushed metal)
  - 27"L 26"D 30"H

**NAPLES**
- A) 810119 Chair
  - (black vinyl)
  - 36"L 30"D 33.25"H
  - 810120
  - 810121 (Powered)

- B) 830119 Sofa
  - (black vinyl)
  - 87"L 30"D 33.25"H
  - 830121 (Powered)

- C) 830120 Loveseat
  - (black vinyl)
  - 62"L 26"D 33.25"H
  - 830122 (Powered)

**ALLEGRO**
- A) 81019 Chair
  - (blue fabric)
  - 36"L 30"D 33.25"H

- B) 83015 Sofa
  - (blue fabric)
  - 73"L 34"D 30"H

**HEDGE**
- 85035 4 Foot Boxwood Hedge
- 46"L 9"D 47"H

**SWANSON**
- 810949 Swivel Chair
- 28"L, 25"D 30"H

**PALM BEACH**
- 83040 Sofa
- (white vinyl, brushed metal)
- 69"L 29"D 33"H

**FAIRFAX**
- A) 830949 Sofa
- (white vinyl, brushed metal)
- 62"L 26"D 30"H
- 830121 (Powered)

- B) 810949 Chair
- (white vinyl, brushed metal)
- 27"L 26"D 30"H

**NAPLES**
- A) 810119 Chair
- (black vinyl)
- 36"L 30"D 33.25"H
- 810120
- 810121 (Powered)

- B) 830119 Sofa
- (black vinyl)
- 87"L 30"D 33.25"H
- 830121 (Powered)

- C) 830120 Loveseat
- (black vinyl)
- 62"L 26"D 33.25"H
- 830122 (Powered)
Accent Chairs

Create Space
Swivel chairs maximize functionality and allow you to engage safely with those all around. They’re particularly helpful in smaller spaces!

**Bowery Swivel Chair**
- Color: ochre fabric, chrome
- Measurements: 29.75"L, 27"D, 40"H

**Swanson Swivel Chair**
- Color: white vinyl
- Measurements: 28"L, 25"D, 30"H

**Le Bria Chair**
- Color: charcoal gray, fabric
- Measurements: 39"L, 27"D, 40"H

**Wentworth Chair**
- Color: brown vinyl
- Measurements: 32.1"L, 26"D, 31.5"H

**Meeting & Stage Chairs**

**Marina Chair**
- Measurement: 17.5"L, 19.5"D, 35"H
- Options:
  - A) 810164 (white vinyl)
  - B) 810160 (black vinyl)
  - C) 810161 (brown fabric)

**Meeting Chair**
- Measurement: 25.5"L, 23"D, 34"H
- Options:
  - A) 810948 (white vinyl)
  - B) 810874 (charcoal gray, fabric)
  - C) 810875 (white vinyl)

**La Brea Chair**
- Measurements: 35"L, 27"D, 40"H

**Swivel Chairs**
- Swivel chairs maximize functionality and allow you to engage safely with those all around. They’re particularly helpful in smaller spaces!
Accent Chairs

Montreal

**81031 Chair**
- [Blue, black metal]
- 30”L 23.25”D 30”H

Lena

**81036 Chair**
- [Moss green leather, bronze]
- 27”L 25”D 31”H

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**Accent Chair Styles**

- **A) 810151 Munich Armless Chair**
  - [Gray fabric]
  - 22.5”L 27”D 28.5”H

- **B) 81035 Century Chair**
  - [Gray velvet]
  - 30”L 30”D 31”H

- **C) 81024 Atherton Chair**
  - [Distressed brown leather, blackened steel]
  - 27”L 31”D 30”H

- **D) 810947 Pro Executive Guest Chair**
  - [Black vinyl]
  - 14”L 26”D 36”H

- **E) 81032 Pasadena Chair**
  - [White reeded plastic w/ chrome tower base]
  - 27”L 25”D 36”H

- **F) 81037 Sterling Chair**
  - [Gray fabric]
  - 33”L 33.5”D 32”H
Group Seating

Lounges
Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces—like coffee tables, room dividers, and large plants—helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.

ZENITH
A) 810851 Chair (white, chrome) 18.25"L, 22"D, 32"H
B) 810241 Madison Hydraulic Café Table (chrome base, gray acrylic top) 30"RND 29"H

LAGUNA
C) 810953 Chair (maple, chrome) 18"L, 19"D, 34"H
D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30"RND 29"H

MALBA
23"L, 20"D, 32.5"H
A) 810131 Chair (gray)
B) 810130 Chair (green)

ZENITH
A) 810851 Chair (white, chrome) 18.25"L, 22"D, 32"H
B) 810241 Madison Hydraulic Café Table (chrome base, gray acrylic top) 30"RND 29"H

LAGUNA
C) 810953 Chair (maple, chrome) 18"L, 19"D, 34"H
D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30"RND 29"H

MALBA
23"L, 20"D, 32.5"H
A) 810131 Chair (gray)
B) 810130 Chair (green)

MARINA
17.5"L, 19.5"D, 30"H
A) 81064 Chair (white vinyl)
B) 81060 Chair (black vinyl)
C) 81061 Chair (brown fabric)
D) 81062 Chair (cream fabric)
E) 81063 Chair (red fabric)

Mix & Match
Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

A) 810846 Christopher Chair (white vinyl, chrome) 17"L, 19.75"D, 35.5"H
B) 810841 Rustique Chair w/arms (guaranteed) 20"L, 18.5"D, 31"H
C) 81093 Lucent Chair (framed, acrylic) 19.5"L, 19.75"D, 32.5"H
D) 71099 Diamond Side Chair (black) 21"W X 23"D, 32"H
E) 71090 Diamond Arm Chair (black) 20"W X 21"D, 33"H
F) 810107 Razor Armless Chair (white) 15.38"L, 19.5"D, 30.5"H
G) 81083 Blade Chair (sky blue) 20.5"L, 19.5"D, 30.5"H
H) 81082 Blade Chair (red) 20.5"L, 19.5"D, 30.5"H

I) 210108 LIMERICK® Chair BY HERMAN MILLER®

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) 210108 LIMERICK® Chair BY HERMAN MILLER® (gray) 18"W X 17.75"D X 33"H
Ottomans

Vibe Cube
18”L 18”D 18”H
A) 81535 (citrus green vinyl)
B) 81537 (spice orange vinyl)
C) 81538 (desert rose vinyl)
D) 81536 (baja vinyl)
E) 81531 (white vinyl)
F) 81530 (black vinyl)
G) 81534 (steel blue vinyl)
H) 81533 (silver vinyl)
I) 81519 (red vinyl)
J) 81517 (yellow vinyl)
K) 81518 (blue vinyl)
L) 81525 (orange vinyl)

Beverly Bench Ottomans

ENDLESS Square
34”L 34”D 15”H
A) 815123 (black)
B) 815122 (white)

ENDLESS Curved
60.5”L 37.5”D 15”H
C) 815952 (black)
D) 815953 (white)

E) 82074 Regis Bench
brushed metal
47"L 15.5"D 16”H
Ottomans

Beverly Small Bench Ottomans

30”L 20”D 18”H

A) 81557 (orange fabric)
B) 81563 (olive green fabric)
C) 81569 (white vinyl)
D) 81560 (black vinyl)
E) 81561 (toucan blue fabric)
F) 81562 (brown fabric)
G) 81564 (gray fabric)
H) 81565 (linen fabric)
I) 81566 (lavender fabric)
J) 81568 (red fabric)
K) 81570 (yellow fabric)

Marche Swivel Ottomans

17” RD 18”H

A) 815550 (white vinyl)
B) 815554 (red fabric)
C) 815559 (Ivory Faux Sheep Fur)
D) 815558 (pear yellow fabric)
E) 815556 (plum fabric)
F) 815559 (blue fabric)
G) 815551 (gray fabric)
H) 815555 (rose quartz fabric)
I) 815552 (gray fabric)
J) 815553 (black vinyl)
K) 815557 (forest green vinyl)
L) 815540 (distressed brown fabric)
M) 815543 (black vinyl)
N) 815540 (forest green vinyl)
O) 815541 (distressed brown vinyl)
Accent Tables

Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisles between meeting spaces; this will help individuals feel comfortable networking.

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisles between meeting spaces; this will help individuals feel comfortable networking.

A. B. C. D.

A. B. C. D.

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A. B. C. D.

A. B. C. D.

A. B. C. D.

A. B. C. D.

A. B. C. D.
Accent Tables
Tables and Meeting Rooms

TAOS SIDE TABLES
15.75”L 15.75”D 24”H
A) 820322
   (white top, bronze)
B) 820320
   (black top, bronze)
C) 820321
   (wood top, bronze)

SEDONA SIDE TABLE
15.75”L 15.75”D 24”H
D) 820312
   (white top, bronze)
E) 820310
   (black top, bronze)
F) 820311
   (wood top, bronze)

SYDNEY
Cocktail Tables
(Brushed steel)
48”L 26”D 18”H
A) 82053
   (white)
B) 82075
   (powered)
C) 82054
   (black)
D) 82074
   (powered)

End Tables
27”L 23”D 22”H
E) 82055
   (white)
F) 82056
   (black)
G) 82076
   (blue)
H) 82076
   (wood)

SYDNEY
Cocktail Tables
(Brushed steel)
48”L 26”D 18”H
A) 82053
   (white)
B) 82075
   (powered)
C) 82054
   (black)
D) 82074
   (powered)

End Tables
27”L 23”D 22”H
E) 82055
   (white)
F) 82056
   (black)
G) 82076
   (blue)
H) 82076
   (wood)

REGIS
(Bronze metal)
I) 82015 End Table
   24”RND 22”H
J) 82014 End Table
   24”RND 22”H

SILVERADO
(Glass, chrome)
K) 82015 End Table
   24”RND 22”H
L) 82014 Cocktail Table
   36”RND 17”H

WIRELESS
M) Charging Table, Powered
   N) 82070
   (white, AC plug-in)
   20”L 20”D 18”H

AURA
Round Table
N) 82044
   (white, metal)
   15” Round 22”H

Styles & Shapes
Café Tables

Create your look. Choose from a wide variety of tables and seating options.

Customize and Create
Choose your base, black or chrome, then pick a color that suits your design.

Mix & Match
Create your look. Choose from a wide variety of tables and seating options.

Café Tables
Standard Black Base
30” RND 29”H
A) 8201220 (white)
also available
820265 (Madison/gray acajou)
820041 (blue)
820043 (wood)
8201338 (black)
8201339 (brushed gunmetal)
8201333 (brushed yellow)
8201337 (green)
8201332 (orange)
36” RND 29”H
8201248 (black)

Café Tables
Hydraulic Chrome Base
30” RND 29”H
B) 820093 (graphite nebula)
also available
820208 (maple)
820201 (red)
820040 (blue)
820042 (wood)
8201223 (white)
8201233 (black)
8201339 (brushed gunmetal)
8201334 (brushed yellow)
8201332 (green)
8201333 (orange)
36” RND 29”H
8201248 (white)
8201309 (graphite nebula)
8201308 (maple)
8201342 (black)

A) 820940 Blue Hydraulic Café Table
(chrome base, blue top) 30” RND 29”H
B) 810131 Malba Chair
(gray) 20”, 20”D 32”H

A) 820141 Madison Hydraulic Café Table
(chrome base, gray acajou top) 30” RND 29”H
B) 810130 Malba Chair
(grey) 20”, 20”D 32”H

85030 7’ Boxwood Hedge
36.5”, 12”D 84”H

A) 8201220 (white)
also available
820265 (Madison/gray acajou)
820041 (blue)
820043 (wood)
8201338 (black)
8201339 (brushed gunmetal)
8201333 (brushed yellow)
8201337 (green)
8201332 (orange)
36” RND 29”H
8201248 (black)

B) 820923 (graphite nebula)
also available
8201208 (maple)
8201209 (red)
8201201 (blue)
8201204 (wood)
8201223 (white)
8201233 (black)
8201339 (brushed gunmetal)
8201334 (brushed yellow)
8201332 (green)
8201333 (orange)
36” RND 29”H
8201248 (white)
8201309 (graphite nebula)
8201308 (maple)
8201342 (black)

C) 72063 Chelsea Butcher Block-Top Café Table
(oak) 30” RND 30”H
also available
72062 (black)
72064 (maple)
820126 (white)
8201206 (graphite nebula)
8201209 (maple)
8201208 (red)
72067 (black)
8201242 (black)

D) 810164 Marina Chair
(white vinyl) 17.5”, 19.5”D 35”H

E) 72069 Soho Black-Top Café Table
(black) 24” RND 30”H
also available
72068 (white)
72067 (black)
8201242 (black)

F) 81082 Blade Chair
(red) 20.5”, 19”D 30.5”H

A. B.

A. B.

A. B. A.

A. B. A.

A. B. A.

A. B. A. B.
**Bar Tables**

A) 8201222 30" Round Bar Table
   (white top, chrome hydraulic base) 30" RND 45"H
B) 81080 Blade Barstool (red) 20.5"L 20.125"D 40.5"H
D) 810843 Rutique Barstool (gunmetal) 11"L 13"D 30"H
C) 8201226 Rutique Square Metal Bar Table
   (gunmetal) 33.75"L 33.75"D 41.25"H

**Customize and Create**

Choose your base, black or chrome, then pick a color that suits your design.

**Style & Design**

Choose from a variety of table top colors and styles for the perfect look.

A) 8201221 30" Round Bar Table
   (white top, chrome hydraulic base) 30" RND 45"H
B) 820083 Brushed Yellow Barstool
   (brushed yellow) 14.25"L 14.25"D 30"H
D) 820164 Madison/gray acajou Barstool
   (Madison/gray acajou) 15"L 15"D 30"H
C) 820076 Christopher Barstool
   (red) 15"L 15"D 30"H

G) 820062 30" Round Bar Table
   (black top, chrome hydraulic base) 30" RND 45"H
F) 810860 Laguna Barstool
   (maple, chrome) 18"L 20"D 47"H
E) 820930 30" Round Bar Table
   (blue top, chrome hydraulic base) 30" RND 45"H

H) 810848 Christopher Barstool
   (black) 19"L 15"D 41"H
J) 82030 30" Round Bar Table
   (black top, chrome hydraulic base) 30" RND 45"H
K) 820920 30" Round Bar Table
   (red) 30" RND 45"H

E) 820086 Square Bar Table
   (white top, chrome base) 23.75"L 23.75"D 41.25"H
F) 810839 Rutique Barstool
   (gunmetal) 11"L 13"D 30"H
C) 820062 30" Round Bar Table
   (black top, chrome base) 30" RND 45"H

**Bar Tables**

Standard Black Base
30" RND 42"H

A) 8201221 (white)
B) 820083 (brushed yellow)
also available
820164 (Madison/gray acajou)
820076 (black)
820057 (green)
820058 (orange)
820051 (blue)
820021 (wood)
18"L 13"D 30"H
30" RND 42"H
8201241 (black)

**Bar Tables**

Hydraulic Chrome Base
30" RND 45"H

C) 820083 (red)
also available
820164 (black)
820051 (blue)
820021 (wood)

G) 820076 (red)
also available
720164 30" RND 42"H
820062 (black)
18"L 15"D 30"H
30" RND 45"H
820125 (black)
8201241 (black)
8201211 (graphite nebula)
8201236 (black)
8201240 (black)
8201244 (black)

**Bar Tables**

Hydraulic Chrome Base
30" RND 45"H

C) 720063 Chelsea Butcher Block-Top Bistro Table
   (red) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

J) 720063 Chelsea Butcher Block-Top Bistro Table
   (black) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

**Bar Tables**

Hydraulic Chrome Base
30" RND 45"H

C) 720063 Chelsea Butcher Block-Top Bistro Table
   (red) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

G) 820083 (red)
also available
820164 (black)
820051 (blue)
820021 (wood)
18"L 15"D 30"H
30" RND 45"H
8201241 (black)

**Bar Tables**

Hydraulic Chrome Base
30" RND 45"H

C) 720063 Chelsea Butcher Block-Top Bistro Table
   (red) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

J) 720063 Chelsea Butcher Block-Top Bistro Table
   (black) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

Bar Tables

Standard Black Base
30" RND 42"H

A) 8201221 (white)
B) 820083 (brushed yellow)
also available
820164 (Madison/gray acajou)
820076 (black)
820057 (green)
820058 (orange)
820051 (blue)
820021 (wood)

G) 820076 (red)
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

J) 720063 Chelsea Butcher Block-Top Bistro Table
   (red) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

Bar Tables

Hydraulic Chrome Base
30" RND 45"H

C) 820083 (red)
also available
820164 (black)
820051 (blue)
820021 (wood)

G) 820076 (red)
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

J) 720063 Chelsea Butcher Block-Top Bistro Table
   (black) 30" RND 45"H
also available
720064 30" RND 42"H
8201221 (black)
8201241 (white)
8201236 (black)
8201244 (black)

32 | Freeman.com/store
Barstools

LIFT Barstools
15” RND 23–33.5”H
A) 810870 (white vinyl)
B) 810873 (red vinyl)
C) 810871 (black vinyl)
D) 810872 (gray vinyl)

A. B. C. D.

Marina Barstools
21”L17.5”D41.5”H
A) 81026 (ocean blue fabric)
B) 81028 (brown fabric)
C) 81029 (red fabric)
D) 81030 (white vinyl)
E) 81027 (black vinyl)

All frames brushed metal.

A. B. C. D. E.
Barstools

Mix & Match

A) 810840
Zoey Barstools
(white, chrome)
15" L 16" D 30-34.75" H

Banana Barstools
21" L 22" D 41.75" H
B) 810104
(Black, chrome)
C) 810103
(White, chrome)

D) 810106
Christopher Barstool
(White vinyl, chrome)
19" L 19.5" D 42" H

E) 810803
Shark Barstool
(White, chrome)
22" L 19" D 44-44" H

F) 810805
Zenith Barstool
(White, chrome)
19" L 20" D 44" H

G) 81092
Lucent Barstool
( Frosted, acrylic)
22" L 22.5" D 45.5" H

H) 810860
Laguna Barstool
(maple, chrome)
18" L 20" D 43.5" H

I) 810803
Blade Barstool
(Black, chrome)
20.5" L 21.125" D 46.5" H

J) 810801
(Black)
Sky blue

K) 71088
Black Diamond Stool
(Black) 22" W X 18" L X 46" H

L) 810839
Rustique Barstool
(Gunmetal) 13" L 13" D 30" H

Barstools Styles & Shapes

210109 LIMERICK®
Stool By HERMAN MILLER®
(White) 18" X 17.75" L X 44" H

720163
Butcher Block-Top Bistro
(oak) 30" RND 42" H
also available
720164
30" RND 42" H

720163
Butcher Block-Top Bistro
(oak) 30" RND 42" H
also available
720164
30" RND 42" H
Conference Tables

### 42" Round Conference Table

- **A.** 820708 (white laminate)
- **B.** 820260 (Madison/gray acajou)
- **C.** 820124 (black top, black)

---

Geo Tables

### Geo Rectangular Tables
- 60"L x 30"D x 29"H
- **E.** 82041 (glass, black)
- **F.** 82055 (glass, chrome)

### Geo Rounded Square Tables
- 42"L x 42"D x 29"H
- **G.** 82044 (glass, chrome)
- **H.** 82043 (glass, black)

---

### Work Space

- **I.** 820706 Work Table (white laminate, white)
- **J.** 820444 (glass, chrome)

---

Pro Executive Mid Back Chair
- 24"L x 22"D x 40"H
- **A.** 810945 (white vinyl)
- **B.** 810944 (black vinyl)

Adjustable height
Conference Tables

Madison

(A) EGS266 5’ Table
60”L 48”D 29”H
(B) EGS266 8’ Table
96”L 48”D 29”H
(C) EGS266 10’ Table
120”L 48”D 29”H

810175 Genesis Chair
(black fabric, black)
27.5”L, 27.5”D 40-43.5”H Adjustable.

Black Rectangular Conference Table

(A) 8203 5’ Table
60”L 48”D 29”H
8204 Powered
(B) 8205 8’ Table
96”L 48”D 29”H
8206 Powered
(C) 8201 10’ Table
120”L 48”D 29”H
8202 Powered

810170 Cupertino Mid Back Chair
(black vinyl, chrome)
27”L, 21.5”D 40-43”H Adjustable.
Executive Seating

Pro Executive High Back Chair
27’’L 24’’D 40-43’’H
A) 810844 (white vinyl)
B) 810946 (black vinyl)
Adjustable height

Cupertino Mid Back Chair
A) 810170 (black vinyl, chrome) 27’’L 30.5’’D 40-43’’H Adjustable.
B) 810175 (black fabric, black) 27.5’’L 27.5’’D 40-43.5’’H Adjustable.

Task Stool
810125 (black fabric) 27’’L 27’’D 32.75”-40.25”H Adjustable height

Table Top Options
BLACK WHITE MAPLE

Communal and Powered Tables
Choose from a variety of powered, solid or grommet hole table tops.

Bar Tables
Colors not available in all table options. Please check options listed to the right.

Ventura Communal Bar Tables
(silver frame)
72.25’’L 26.25’’D 42’’H
Maple Top
A) 820953 (grommets) 820950 (black top)
B) 820955 (white top)

Ventura Bar Tables
(silver frame)
72.25’’L 26.25’’D 43’’H
Maple Top
A) 820950 (black top)
B) 820955 (white top)

Ventura Powered Bar Tables
(silver frame)
72.25’’L 26.25’’D 43’’H
Maple Top
A) 820950 (black top)
B) 820955 (white top)

Cupertino Mid Back Chair
A) 810170 (black vinyl, chrome) 27’’L 30.5’’D 40-43’’H Adjustable.
B) 810175 (black fabric, black) 27.5’’L 27.5’’D 40-43.5’’H Adjustable.

Genesis Chair
A) 810175 (black fabric, black) 27.5’’L 27.5’’D 40-43.5’’H Adjustable.

Pro Executive Mid Back Chair
24’’L 22’’D 40’’H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

Task Stool
810125 (black fabric) 27’’L 27’’D 32.75”-40.25”H Adjustable height

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.
**Office Essentials**

**Tech Powered Desk**

A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet  
  (black metal, laminate) 60" L 30" D 30" H

B) 84084 Tech Desk, Powered  
  (black metal, laminate) 60" L 30" D 30" H

C) 84080 3 Drawer File Cabinet on Castors  
  (black metal, laminate) 16" L 20" D 28" H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

**Lighting & Shelving**

MADISON

A) 84075 Madison Executive Desk  
  (gray acajou) 60" L 30" D 29" H

B) 830844 Pro Executive High Back Chair  
  (white classic vinyl) 25" L 24" D 48" H Adjustable

**POWERED DETAIL**

**ACCENT LAMPS**

Mason Lamps (brushed silver)

A) 850708 Floor Lamp  
  18" RND 55" H

B) 850707 Table Lamp  
  16" RND 26" H

**SHELVING**

C) 85020 Posh Shelving  
  (chrome, acrylic) 36" L 18" D 72" H

D) 84078 Madison Bookcase  
  (gray acajou) 36" L 12" D 72" H

[Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.]
Show Essentials

Midtown Powered Counter
Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

Midtown Bar
Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Product Display Counter

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.
Show Essentials

Greenery and Dividers
Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

HEDGE
A) 85030
7’ Boxwood Hedge
36.5” 12’ 84”H
B) 85035
4’ Boxwood Hedge
46’ 9’ 47”H

Miramar Dividers
(molded plastic)
A) 85040 (white)
Vertical: 63”, 23” 83”H
Horizontal: 23” 23” 63”H

B) 85041 (gray)
Vertical: 63”, 23” 83”H
Horizontal: 23” 23” 63”H

C) 810860 Laguna Barstool
(maple, chrome)
18’ 20” 47”H

D) 820930 30” Round Bar Table
(blue top, chrome hydraulic base)
30” 45”H

E) 810860 Laguna Barstool
(maple, chrome)
18” 20” 47”H

F) 85042 (burgundy)
Vertical: 63”, 23” 83”H
Horizontal: 23” 23” 63”H
Show Essentials

Product Kiosk & Display

A) 75032
Display Cube–Large
(Black)
24”W X 24”L X 42”H

B) 75031
Display Cube–Medium
(Black)
18”W X 18”L X 36”H

C) 75030
Display Cube–Small
(Black)
12”W X 12”L X 42”H

Draped or Undraped Tables & Counters

Table Drape Colors

Table Drape Colors

Visit us at freeman.com/store to view full product line and place order.

Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Show Essentials

Draped Tables & Counters

Table Drape Colors

Visit us at freeman.com/store to view full product line and place order.

Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

Table Drape Colors

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Stanchions & Signage

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(sign holds)
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Sizing Chart*

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(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
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Sizing Chart*

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Sizing Chart*

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Sizing Chart*

Table Drape Colors

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Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

Table Drape Colors

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Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

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Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

Table Drape Colors

Visit us at freeman.com/store to view full product line and place order.

Stanchions & Signage

A) 220121
Chrome Stanchion w/ 8’ Retractable Belt
(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

Table Drape Colors

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(Black, belt) 42”H

B) 220118
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(sign holds)
22”W X 28”H

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Chrome Stanchion w/ 8’ Retractable Belt
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(Black, belt) 42”H

B) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

Sizing Chart*

Table Drape Colors

Visit us at freeman.com/store to view full product line and place order.
Show Essentials

Storage

750136
Flat Literature Rack
(black)
10"W X 55"H

750125
Round Literature Rack
(black)
17"W X 17"L X 57"H

8503001
Large Refrigerator
(white) 14.0 cubic feet
28"W X 28"L X 64"H

84080
3 Drawer File Cabinet
on Casters
(black metal, laminate)
16"L 20"D 28"H

Office Accessories

A) 50201484
Floor Standing Bulletin Board
(white laminate, black)
48"W X 96"L X 78"H

B) 84050
Mobile White Board
(white laminate, white)
48"L 24"D 30"H

C) 220110
Chrome Bag Rack
(3" at center)
1"W X 41"H X 26"W

D) 220109
Chrome Coat Tree
(21"w at the base)
8 1/4"W X 69 1/2"H

E) 220134
Brushed Aluminum Easel
(open 5 1/4"W X 64 1/4"H)
26"W X 62"H

F) 220106
Corrugated Wastebasket
(black)
Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let’s imagine what this new experience will look like - based on both what is possible and realistic. Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include:

In all cases, we’ve put considerable thought into them.

Click to learn more detailed, interactive, printable checklist.

Freeman® top five health & safety Recommendations include:

1. Strategize your audience approach
2. Re-imagine your booth design.
3. Evaluate a hybrid booth approach
4. Create safe networking opportunities during the show
5. Stay connected to your audience post-show

Learn More
Health & Safety

Safety Dividers
Freeman, offers a complete collection of uniquely designed and safe selling environments that are clean, comfortable, and give your clients peace of mind.

Please Note:
Safety dividers also available in opaque finish. Graphics and branding options also available. View those options here and learn more about our SafeConnect Promise on Freeman.com

85051 Freestanding Divider (silver, clear) 39" L 9" D 72" H
Also available in opaque and personalization available.
85052 Divider Single-Sided Graphic
85053 Divider Single-Sided Graphic
85090 Divider Double-Sided Graphic

85054 Freestanding Corner (silver, clear) 39" L 39" D 72" H
Also available in opaque and personalization available.

A) Atomic Round Tables (glass, chrome)
8201225 42" RND 30" H
8201224 36" RND 30" H

B) 810944 Pro Executive Mid Back Chair (black vinyl)
24" L 22" D 40" H
Adjustable height

85055 Freestanding Wall Plus (silver, clear) 40" L 9" D 72" H
Also available in opaque and personalization available.
85056 Panel Single-Sided Graphic
85057 Panel Single-Sided Graphic
85058 Panel Double-Sided Graphic

85064 Flag Pole Divider (silver, clear) 34" L 11" W 47.74" H
Also available in opaque and personalization available.

85059 Freestanding White Board (silver, clear) 40" L 9" D 72" H
Also available in opaque and personalization available.

85062 Freestanding Single-Sided Graphic
85063 Freestanding Double-Sided Graphic

85051 Freestanding Divider (silver, clear) 39" L 9" D 72" H
Also available in opaque and personalization available.

85052 Divider Single-Sided Graphic
85053 Divider Single-Sided Graphic
85090 Divider Double-Sided Graphic
Health & Safety

Greenery and Dividers

Keep it Green. Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

20’x20’ Midtown, Greenery Booth

Midtown Bar | pg 46
Dividers | pg 59
Accent Chair | pg 16
Bar Tables | pg 7
Barstools | pg 33
Greenery | pg 48

Keep it Green. Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

85030
7’ Boxwood Hedge
36.5”L 12”D 84”H

85035
4’ Boxwood Hedge
46”L 20”D 47”H

85050 Clear Divider Bar Counter
(silver, clear) 48-70”L 12”W 31.5”H

Also available in opaque and personalization available.

B) 8201233
Hydraulic Cafe Table
(orange top, chrome)
30” RND 29”H

C) 810861
Laguna Chair
(maple, chrome)
18”L 19”D 34”H

A) 85043
(white)
Also available in the following colors.
See page 47.
85043 (harvest yellow)
85042 (burgundy)
85041 (gray)

Vertical: 63"L 23"D 83"H
Horizontal: 83"L 23"D 63"H

Please Note:
Safety dividers also available in opaque finish. Graphics and branding options also available.
View those options Here and learn more about our SafeConnect Promise on Freeman.com

B) 8201233
Hydraulic Cafe Table
(orange top, chrome)
30” RND 29”H

C) 810861
Laguna Chair
(maple, chrome)
18”L 19”D 34”H
Health & Safety

Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.
Please reach out to your Freeman contact to discuss suggested use and options. For additional questions please email healthandsafety@freeman.com Layout will include YOUR logo and basic background color.

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.
Health & Safety

Sanitization Product & Services

Hand Sanitizing Stations
Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.

Please Note:
Safety dividers also available in opaque finish. Graphics and branding options also available. View those options here and learn more about our SafeConnect Promise on Freeman.com

1510100 Clear Barrier with graphic
Also available in opaque and personalization available.

Personalize here
Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

<table>
<thead>
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<th>Qty</th>
<th>Part #</th>
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<th>Discount Price</th>
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E-MAIL ADDRESS :

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Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.
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**Conference Tables**

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### Powered Seating

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### Powered Tables

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### Midtown Counters & Bars

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### DISPLAY & ACCESSORIES

#### Product Storage

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NAME OF SHOW: 16th Annual API Cybersecurity Conf For The Oil & Natural Gas Industry / November 9 - 10, 2021

COMPANY NAME:  
PHONE #:  
CONTACT NAME :  
PHONE #:  
E-MAIL ADDRESS :  

Take advantage of the Online price by ordering at www.freeman.com/store by the deadline date.

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<td>Flat Literature Rack</td>
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<td>225.45</td>
<td>286.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220109</td>
<td>Chrome Coat Tree</td>
<td>59.00</td>
<td>64.90</td>
<td>82.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220134</td>
<td>Aluminum Easel</td>
<td>57.40</td>
<td>63.15</td>
<td>80.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220110</td>
<td>Chrome Bag Rack</td>
<td>126.80</td>
<td>139.50</td>
<td>177.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10201484</td>
<td>Floor Standing Bulletin Board</td>
<td>230.80</td>
<td>253.90</td>
<td>323.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>220106</td>
<td>Corrugated Wastebasket</td>
<td>19.70</td>
<td>21.65</td>
<td>27.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8502</td>
<td>Village Charging Hub</td>
<td>254.00</td>
<td>279.40</td>
<td>355.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Accessories</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Special Drape</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Black</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>White</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gray</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Red</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>12103 Special Drape 3'H (per ft.)</td>
<td>21.85</td>
<td>24.05</td>
<td>30.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>12108 Special Drape 8'H (per ft.)</td>
<td>25.70</td>
<td>28.25</td>
<td>36.00</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST**

\[ \text{Sub-Total} + \text{8.25\% Tax} = \text{Total Cost} \]

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.
Flooring solutions
Stand out in style.
Your exhibit’s flooring should complement your brand

- The largest exhibit flooring in the industry with a wide selection of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees
Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level. Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf. Continue reading for more detail on each flooring option.

<table>
<thead>
<tr>
<th>Classic</th>
<th>Prestige</th>
<th>Prestige</th>
</tr>
</thead>
<tbody>
<tr>
<td>16oz carpet</td>
<td>28oz carpet</td>
<td>40oz carpet</td>
</tr>
<tr>
<td><img src="image1" alt="Classic carpet colors" /></td>
<td><img src="image2" alt="Prestige carpet colors" /></td>
<td><img src="image3" alt="Prestige carpet colors" /></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expo Flex</th>
<th>Riviera + Parkside</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vinyl</td>
<td>Turf</td>
</tr>
<tr>
<td><img src="image4" alt="Expo Flex vinyl colors" /></td>
<td><img src="image5" alt="Riviera + Parkside turf colors" /></td>
</tr>
</tbody>
</table>

Be sure to order before the discount deadline!
Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

*Available only before the discount deadline*
Classic carpet
16oz

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show
Custom cut classic carpet
16oz

- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show
Prestige carpet
28oz

- Plush comfort with durable soil and stain resistance
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show
Prestige carpet
40oz

- Highest level of comfort and perfect for high traffic areas
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show
Ordering after the discount deadline? Don’t fret.

You can select from these options:

- Classic carpet 16oz
- Black Tuxedo
- Grey Pearl
- Gray
- Midnight
- Prestige carpet 28oz
- Black
- Grey Pearl

For fast, easy ordering, visit us at freeman.com/find-show
Want to try something other than carpet? We have it!

Now offering vinyl and turf flooring solutions.
**Expo Vinyl**

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for high traffic areas
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

For fast, easy ordering, visit us at freeman.com/find-show
Turf

- Bring the outdoors to you with these artificial grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

Riviera artificial synthetic grass brings a realistic outdoor setting to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.

Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.

For fast, easy ordering, visit us at freeman.com/find-show

New

Parkside Green

Available only before the discount deadline
Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact Freeman Solutions
Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

freeman.com/find-show

Visit us at freeman.com or contact us at freeman.com/contact
NAME OF SHOW: 16th Annual API Cybersecurity Conf For The Oil & Natural Gas Industry / November 9 - 10, 2021
COMPANY NAME:  BOOTH #:  
CONTACT NAME:  PHONE #:  
E-MAIL ADDRESS:  

Take advantage of the Online Price by ordering at www.freeman.com/store by the deadline date.

FLOORING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Products or colors with limited availability after the discount deadline denoted with an asterisk *
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.
- Prestige, Custom Cut Classic Carpet, Turf and Vinyl are subject to a 100% Cancellation Charge.

10' Classic Carpet, Padding & Plastic Covering

Choose your carpet color:

- Black
- Blue*
- Gray
- Midnight Blue
- Red*
- Tuxedo

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10' x 10' Classic Carpet</td>
<td>225.00</td>
<td>247.50</td>
<td>315.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Classic Carpet</td>
<td>450.00</td>
<td>495.00</td>
<td>630.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 30' Classic Carpet</td>
<td>675.00</td>
<td>742.50</td>
<td>945.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 10' Carpet Padding - Single Layer</td>
<td>135.00</td>
<td>148.50</td>
<td>189.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Carpet Padding - Single Layer</td>
<td>270.00</td>
<td>297.00</td>
<td>378.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 30' Carpet Padding - Single Layer</td>
<td>405.00</td>
<td>445.50</td>
<td>567.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 10' Carpet Padding - Double Layer</td>
<td>270.00</td>
<td>297.00</td>
<td>378.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Carpet Padding - Double Layer</td>
<td>540.00</td>
<td>594.00</td>
<td>756.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>10' x 30' Carpet Padding - Double Layer</td>
<td>810.00</td>
<td>891.00</td>
<td>1134.00</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Plastic Covering (price per sqft)</td>
<td>0.55</td>
<td>0.60</td>
<td>0.75</td>
<td>$</td>
</tr>
</tbody>
</table>

Custom Cut Classic Carpet

- Order Custom Cut Classic Carpet by the sqft if your size is not listed on the standard size order form.
- Pricing includes plastic covering, delivery, material handling, installation and removal.

Choose your carpet color:

- Black
- Blue*
- Gray
- Green*
- Latte*
- Midnight
- Red*
- Red Pepper*
- Tuxedo*

10 oz. Carpet Rental - Price per sqft (100 sqft minimum)

| Per sqft | 3.85 | 4.25 | 5.40 | $       |

Vinyl *

- Pricing includes delivery, material handling, installation and removal.
- 10' wide standard width

Choose your flooring color:

- Ash
- Birch
- Maple
- Smoke
- Walnut

10ft wide Vinyl - Price per sqft (100 sqft minimum)

| Per sqft | 6.10 | 6.70 | 8.55 | $       |
Prestige Carpet

- Pricing includes plastic covering, delivery, material handling, installation and removal.

28 oz Carpet, choose your carpet color:

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Cardinal</th>
<th>Charcoal</th>
<th>Cream</th>
<th>Gray Pearl</th>
<th>Navy*</th>
<th>Toast*</th>
<th>Wedgewood*</th>
<th>White*</th>
</tr>
</thead>
<tbody>
<tr>
<td>28 oz. Carpet Rental - Price per sqft (100 sqft minimum)</td>
<td>4.50</td>
<td>4.95</td>
<td>6.30</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 - 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>4.05</td>
<td>4.45</td>
<td>5.65</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Over 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>5.15</td>
<td>5.65</td>
<td>7.20</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40 oz Carpet, choose your carpet color:</td>
<td>4.65</td>
<td>5.10</td>
<td>6.50</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Carpet Padding

- Pricing includes delivery, material handling, installation and removal.
- Order padding by the sqft if your size is not listed on the standard size order form.

Carpet Padding - Price per sqft (100 sqft minimum)

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Charcoal</th>
<th>Gray Pearl</th>
<th>Navy*</th>
<th>White*</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>1.35</td>
<td>1.50</td>
<td>1.90</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Over 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>1.20</td>
<td>1.30</td>
<td>1.70</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Double Carpet Padding - Price per sqft (100 sqft minimum)

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Charcoal</th>
<th>Gray Pearl</th>
<th>Navy*</th>
<th>White*</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>2.70</td>
<td>2.95</td>
<td>3.80</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Over 700 sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>2.40</td>
<td>2.65</td>
<td>3.35</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Vinyl Flooring Padding - Price per sqft (100 sqft minimum)

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Charcoal</th>
<th>Gray Pearl</th>
<th>Navy*</th>
<th>White*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>3.65</td>
<td>4.00</td>
<td>5.10</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

Turf *

- Pricing includes delivery, material handling, installation and removal.

Riviera Turf, choose your flooring color:

- Black
- Ivy Green

Riviera Turf - Price per sqft (100 sqft minimum)

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Ivy Green</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>4.25</td>
<td>4.70</td>
</tr>
</tbody>
</table>

Parkside Turf, choose your flooring color:

- Green

Parkside Landscape Turf - Price per sqft (100 sqft minimum)

<table>
<thead>
<tr>
<th></th>
<th>Black</th>
<th>Green</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per sqft Booth Size: _____ x _____ = _____ sqft @</td>
<td>9.20</td>
<td>10.10</td>
</tr>
</tbody>
</table>

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.25% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Show Site Prices will apply to all cleaning orders placed at show site.

Prices are based on total square footage of booth regardless of area to be cleaned.

Cleaning is an exclusive service. This includes all floor services and trash removal.

Show Site Prices will apply to all cleaning orders placed at show site.

### VACUUMING (per sqft - 100 sqft minimum)

<table>
<thead>
<tr>
<th>Qty (sqft)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>610100</td>
<td>Booth Vacuuming - One Time</td>
<td>.60</td>
<td>.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610200</td>
<td>Booth Vacuuming - 2 Days</td>
<td>1.20</td>
<td>1.70</td>
<td></td>
</tr>
</tbody>
</table>

Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

### SHAMPOOING (per sqft - 100 sqft minimum)

<table>
<thead>
<tr>
<th>Qty (sqft)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>630100</td>
<td>Shampoo Carpet - One Time</td>
<td>1.15</td>
<td>1.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630200</td>
<td>Shampoo Carpet - 2 Days</td>
<td>2.30</td>
<td>3.20</td>
<td></td>
</tr>
</tbody>
</table>

### PORTER SERVICE (per day)

Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

<table>
<thead>
<tr>
<th>Qty (# days)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>620500</td>
<td>Exhibit Area / Under 500 sqft.</td>
<td>203.80</td>
<td>285.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6201500</td>
<td>Exhibit Area / 501 - 1,500 sqft.</td>
<td>230.00</td>
<td>322.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6202500</td>
<td>Exhibit Area / 1,501 - 2,500 sqft.</td>
<td>258.45</td>
<td>361.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6203500</td>
<td>Exhibit Area / Over 2,500 sqft.</td>
<td></td>
<td></td>
<td>Call for Quote</td>
</tr>
</tbody>
</table>

### TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total + 8.25% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

For fast, easy ordering, go to www.freeman.com/store.

NAME OF SHOW: 16th Annual API Cybersecurity Conf For The Oil & Natural Gas Industry / November 9 - 10, 2021

COMPANY NAME:  
BOOTH #:  
CONTACT NAME:  
PHONE #:  
E-MAIL ADDRESS:  

01/21 (507865) 10198
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16’ wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10’ fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
NAME OF SHOW: 16th Annual API Cybersecurity Conf For The Oil & Natural Gas Industry / November 9 - 10, 2021

COMPANY NAME: 

CONTACT NAME: 

E-MAIL ADDRESS: 

For fast, easy ordering, go to www.freeman.com/store.

**DISCOUNT PRICE DEADLINE DATE**

OCTOBER 18, 2021

**DIGITAL GRAPHICS**

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\[
\text{L} \times \text{W} = \text{sqft}
\]

$24.10 per sqft discount price

$36.15 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

**LARGE DIGITAL GRAPHICS**

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name 

Application 

PMS Colors 

**Backings Material:**

- Freeman Foam (Foamcore)
- Freeman PVC (PVC)
- Freeman HD Foam (Gatorfoam)
- Freeman Polyfoam (Ultra Board)
- Masonite
- Plexi
- Freeman Honeycomb (Eco-Board)
- Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

**STANDARD SIZES**

**CHOOSE YOUR SIZE:**

<table>
<thead>
<tr>
<th>QTY.</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>7” x 11”</td>
<td>56.30</td>
<td>84.45</td>
<td>=</td>
</tr>
<tr>
<td>7” x 22”</td>
<td>61.75</td>
<td>92.65</td>
<td>=</td>
</tr>
<tr>
<td>7” x 44”</td>
<td>63.95</td>
<td>95.95</td>
<td>=</td>
</tr>
<tr>
<td>9” x 44”</td>
<td>77.65</td>
<td>116.50</td>
<td>=</td>
</tr>
<tr>
<td>11” x 14”</td>
<td>71.05</td>
<td>106.60</td>
<td>=</td>
</tr>
<tr>
<td>14” x 22”</td>
<td>80.90</td>
<td>121.35</td>
<td>=</td>
</tr>
<tr>
<td>14” x 44”</td>
<td>84.75</td>
<td>127.15</td>
<td>=</td>
</tr>
<tr>
<td>22” x 28”</td>
<td>126.80</td>
<td>190.20</td>
<td>=</td>
</tr>
<tr>
<td>28” x 44”</td>
<td>187.45</td>
<td>281.20</td>
<td>=</td>
</tr>
<tr>
<td>20” x 60”</td>
<td>227.85</td>
<td>341.80</td>
<td>=</td>
</tr>
</tbody>
</table>

(white only)

**INDICATE YOUR SIGN COPY HERE:**

* Please feel free to attach additional sign copy on separate page.

**TOTAL COST**

Sub-Total + 8.25% Tax = Total Cost
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):
• Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
• Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
• Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:
• Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS
• Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
• Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR
• If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
• CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
• Convert RGB art to CMYK if possible.
• If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE
• Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop
Always provide the following:
• Native files with fonts and links (zipped)
• High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
• AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
• AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
• EPS file with embedded links and outlined fonts
• INDD file with Packaged supporting links and fonts

PRINT FILES:
• High-res PDF-X/4 (preferred)
• AI with PDF content (choose this option when saving file)
• EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
• Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
• PSD (make sure font layers are rasterized)
• TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

• When placing on order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.
THE FOLLOWING GUIDELINES APPLY IN THE TEXAS REGION:

We are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction that the various unions have, we ask that you read the following:

ELECTRICAL LABOR & PLUMBING
Responsible for the installation and distribution of all electrical outlets, cables and distribution equipment. This includes extension cords installed under carpet or any other type of flooring. Freeman is responsible for any hardwiring of equipment to installed electrical cables or disconnecting devices. Exhibitors are permitted to install their own lights, monitors, and other A/V equipment.

Freeman is responsible for the installation and distribution of all water lines and the filling and draining of all water tanks. Exhibitors are permitted to connect their equipment to the lines installed by Freeman.

MATERIAL HANDLING LOCAL UNION LABOR
The Local Union has jurisdiction for the operation of all material-handling equipment, all unloading and reloading, and the handling of empty containers. Exhibitors may unload their own personal vehicles provided they do not use any material handling equipment (fork-lifts, flatbeds, dollys, pallet jacks, etc.) Freeman will control access to the loading docks in order to provide for a safe and orderly move-in/move-out.

INSTALLATION & DISMANTLE LABOR - LOCAL UNION LABOR
The Local Union has jurisdiction for the installation and dismantling of all exhibits including carpet, furniture, and hanging signs. All hired labor must belong to Local Union. Labor can be ordered in advance by returning the enclosed form, or on showsite, at the Freeman Service Desk.

Three options for installation and dismantle labor exist in Texas. Labor may be:
• performed by full-time employees of the exhibiting company; or
• hired through Freeman, the official general service contractor; or
• hired through an exhibitor-appointed contractor.

PLEASE NOTE:
• Please do not tip any employee. Do not give coffee breaks, for union employees have a fifteen minute paid break mid-morning and mid-afternoon. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to Freeman and/or Exhibit Management. Union employees are paid a good wage scale, and tipping is strongly discouraged and is not an accepted policy of any Official Service Supplier.
• If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of Freeman. Please refrain from voicing complaints directly to craft personnel.
• The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Freeman Service Center and discuss it with the person in charge.
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
NAME OF SHOW: 16th Annual API Cybersecurity Conf For The Oil & Natural Gas Industry / November 9 - 10, 2021

For fast, easy ordering, go to www.freeman.com/store.

INSTALLATION & DISMANTLE LABOR

<table>
<thead>
<tr>
<th>Description</th>
<th>Straight Time</th>
<th>Overtime</th>
<th>Double Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Straight Time:</td>
<td>8:00 AM to 4:30 PM</td>
<td>6:00 AM to 8:00 AM and 4:30 PM</td>
<td>12:00 Midnight to 6:00 AM</td>
</tr>
<tr>
<td></td>
<td>Monday through</td>
<td>Monday through Friday</td>
<td>and recognized holidays</td>
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<td></td>
<td>Friday</td>
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<tr>
<td>Show Site prices will apply to all labor orders placed at show site.</td>
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<tr>
<td>Price is per person/per hour.</td>
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<tr>
<td>Start time guaranteed only at start of working day.</td>
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<tr>
<td>One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.</td>
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<tr>
<td>Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.</td>
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<tr>
<td>When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.</td>
<td></td>
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</tr>
<tr>
<td>Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. Please include setup plan/photo, special instructions &amp; inbound shipping information with this order.</td>
<td></td>
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</tbody>
</table>

INSTALLATION LABOR

☐ Freeman Supervised Labor - Please complete the reverse side of this form.
  • Installation of your exhibit will be completed at our discretion prior to show opening.
  • The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.
  Emergency contact: ____________ Phone Number: ____________

☐ Exhibitor Supervised Labor (Supervisor must check in at the Freeman Service Center to pick up labor)
  Supervisor will be: ____________ Phone Number: ____________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
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</tbody>
</table>

Freeman Supervision (30%/$45.00) = $ ____________
8.25% Tax = $ (N/A)
Total Installation = $ ____________

DISMANTLE LABOR

☐ Freeman Supervised Labor - Please complete the reverse side of this form.
  • Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
  • The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.
  Emergency contact: ____________ Phone Number: ____________

☐ Exhibitor Supervised Labor (Supervisor must check in at the Freeman Service Center to pick up labor)
  Supervisor will be: ____________ Phone Number: ____________

<table>
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</tr>
</tbody>
</table>

Freeman Supervision (30%/$45.00) = $ ____________
8.25% Tax = $ (N/A)
Total Dismantle = $ ____________
**FREEMAN SUPERVISED LABOR**

**IN ORDER TO BETTER SERVE YOU** - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

## INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse _______________ Show Site _______________ Date Shipped _______________

Total No. of Pieces: Crates _______________ Cartons _______________ Fiber Cases _______________

Setup Plan/Photo: Attached _______________ To Be Sent With Exhibit _______________ In Crate No. _______________

Carpet: With Exhibit _______________ Rented From Freeman _______________ Color _______________ Size _______________

Electrical Placement: Drawing Attached _______________ Drawing With Exhibit _______________ Electrical Under Carpet _______________

Comments: ______________________________________________________________________________________

Graphics: With Exhibit _______________ Shipped Separately _______________ 

Comments: ______________________________________________________________________________________

Special Tools/Hardware Required: __________________________________________________________________

## OUTBOUND SHIPPING INFORMATION

**SHIP TO:** ______________________________________________________________________________________

**Select a Carrier:**

- [ ] Freeman Exhibit Transportation:
  
  No need to schedule your outbound shipment. Charges will appear on your Freeman invoice. Freeman will make arrangements for all Freeman Exhibit Transportation shipments.

- [ ] Other Carrier:
  
  Carrier Name: _______________
  
  Carrier Phone: _______________

  Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

**Select Level of Service:**

- [ ] 1 Day: Delivery next business day
- [ ] 2 Day: Delivery by 5:00 PM second business day
- [ ] Deferred: Delivery within 3-5 business days
- [ ] Standard Ground
- [ ] Specialized: Pad wrapped, uncrated or truckload

**Freight Charges:**

- [ ] Same as ship to
- [ ] Bill To: ____________________________________________________________________________________

**Select Shipment Options (if applicable)**

- [ ] Have loading dock
- [ ] Inside delivery
- [ ] Pad wrap required
- [ ] Do not stack
- [ ] Lift gate required
- [ ] Air ride required
- [ ] Residential

**In the event your selected carrier fails to show on final move-out day, please select one of the following options:**

- [ ] Re-route via Freeman’s choice
- [ ] Deliver back to the warehouse at exhibitor’s expense

**PLEASE NOTE:** Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.