



Exhibitor Audio Visual Order Form

The Woodlands Waterway Marriott

Customer Name: _____ Event Name _____

Event Dates: _____

VIDEO/DATA DISPLAYS & ACCESSORIES	QTY	SHOW RATE	#DAY	TOTAL	CONTACT INFORMATION
24" Monitor		\$180.00			
43" Display		\$405.00			City:
49" Display		\$525.00			State:
60" Display		\$600.00			Ordered by:
80" Display		Inquire			Phone:
OTHER:					Fax:
					Email:
HSIA	QTY	SHOW RATE	#DAY	TOTAL	<p style="text-align: center;">ORDERING INFORMATION & INSTRUCTIONS</p> <p>All estimated charges are due in advance. Cancellations less than 48-hours prior to delivery are subject to a 50% of total charges.</p> <p><i>On-site additions are subject to overtime setup charges.</i></p> <p>Please call with any questions or for equipment needs not listed on this form.</p> <p>Scan and email completed form to:</p> <p>Phone: (281) 681-5607</p> <p>Email: 148@avms.com</p>
Wireless Internet per connection		\$50.00			
High-Speed Wired Internet*		\$150.00/line			
OTHER:					
POWER	QTY	SHOW RATE	#DAY	TOTAL	
20 amps - 2000 watts - 110 volts		\$60.00			
OTHER:					
AUDIO EQUIPMENT	QTY	SHOW RATE	#DAY	TOTAL	
Single Speaker PA (one speaker, stand, PC patch)		\$200.00			
Medium PA (two speakers, stands, four-channel)		\$400.00			
Wired Hand-Held Microphone		\$80.00			
Wireless Hand-Held Microphone		\$175.00			
OTHER:					
MISCELLANEOUS	QTY	SHOW RATE	#DAY	TOTAL	
Flip Chart with Pens, Adhesive Pad and Easel		\$85.00			
Wireless Internet Access with SSID					
OTHER:					

CHARGES	QTY	SHOW RATE	#DAY	TOTAL	DELIVERY INFORMATION — Booth #
Equipment Total	1	\$			Delivery Date:
Delivery/Set/Remove (1/2-hour — \$45 minimum)	2	\$			Delivery Time:
Late/On-site charge (25% of line 1 if applicable)	3	\$			Contact:
Subtotal	4	\$			Mobile #:
Tax (_____% of line 4)	5	\$			Booth #:
Service Charge (_____% of line 4)	6	\$			Other:
TOTAL DUE	7	\$			

METHOD OF PAYMENT			
Card Number: YOU WILL BE CONTACTED BY PHONE TO COMPLETE ORDER	CCV:	American Express	Card Holders Address:
LAST FOUR DIGITS ONLY PLEASE:	EXP:	Visa	
Card-holder's Names (as it appears on card)		MasterCard	
Signature		Check	