



AMERICAN
PETROLEUM
INSTITUTE

Sponsor Application

2018 Pipeline Conference

April 24-25, 2018 | St. Louis Union Station Hotel | St. Louis, Missouri | www.api.org/events

Return by March 23, 2018 | Artwork due March 30, 2018 | Fax your application and agreement to 202-682-8222

Company

Street Address

City

State/Province

Zip/Postal Code

Country

Phone

Fax

(Include Country Code)

Contact Name

Contact E-mail

CC E-mail

Person receiving complimentary registration (please print)

Include full name and email address

EXCLUSIVE SPONSORSHIP OPPORTUNITIES

Delegate Bags	SOLD
Lanyards	SOLD
On Site Registration Terminals	SOLD
Conference App	SOLD
Audio Visual Equipment	SOLD
Signage	SOLD
Hotel Room Keys	SOLD
Final Printed Program	SOLD
General Opening Session	SOLD
Ballpoint Pens	SOLD
To Go Mugs	SOLD
Water Bottles	SOLD
Speaker Gifts	SOLD
Personal Device Charging Station	SOLD
Lunch Bags	SOLD

Sponsorship Benefits: One (1) complimentary registration.
(Additional personnel must register via the conference website.)
One (1) 6' x 30" display table, two chairs, basic electric and
acknowledgement as noted in items 2 and 3 on the Sponsor
Agreement.

SHARED SPONSORSHIP OPPORTUNITIES

☐ Tuesday Continental Breakfast – 1 Available	\$4,500
☐ Tuesday Speakers' Breakfast – 1 Available	\$5,000
☐ Tuesday AM Break	SOLD
☐ Tuesday Luncheon – 1 Available	\$4,500
☐ Tuesday PM Break – 1 Available	SOLD
☐ Tuesday Welcome Reception	SOLD OUT
☐ Wednesday Continental Breakfast – 4 Avail.	\$4,500
☐ Wednesday Speakers' Breakfast – 1 Avail.	\$5,000
☐ Wednesday, AM Break – 1 Available	\$5,000

Full payment must accompany this application. Applications received without payment will not be processed and no guarantee of availability of your preferred sponsorship can be made.

METHOD OF PAYMENT

☐ **By Credit Card** (preferred)
Please charge the following card:

☐ VISA ☐ MasterCard ☐ American Express

Card Number

Expiration Date

Print Cardholder's Name

Cardholder's Zip/Postal Code

Signature

☐ **By Wire to API**

Please add \$25.00 (USD) to cover wire transfer fees.

TD Bank
1030 15th St NW
Washington, DC 20005 USA
ABA Routing # 054001725
Credit to American Petroleum Institute
Account # 4251303172
SWIFT: NRTHUS33

PLEASE RETURN BY March 23, 2018

Fax your completed application to (+1) 202-682-8222. No cover sheet necessary.



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Sponsor Agreement

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Please complete this Agreement and return with your application form.

We plan to attend the event indicated below and would like to participate as a sponsor. We agree to abide by the following conditions and procedures and will brief our representatives accordingly:

2018 Pipeline Conference – April 24-25, 2018

- 1. Payment:** Full payment of the sponsorship amount must accompany your Application and Agreement. Application and Agreement received without such payment will not be processed nor will sponsorship assignment be made.
- 2. Printed Program Notation:** Per individual sponsorship benefits as indicated, an acknowledgment of the level of support, item, or event sponsored will be made in the final printed program. The exact wording will be at the discretion of API.
- 3. Signage:** Per individual sponsorship benefits as indicated, API will create prominent signage or other forms of recognition that feature the company name and/or logo of the sponsor. The exact wording and type of recognition will be at the discretion of API.
- 4. Liability and Security:** Each sponsor must make provisions for the safeguarding of its goods, materials, equipment and display at all times, if applicable. Neither API, nor the St. Louis Station Hotel, nor their officers, representatives nor employees will be responsible for any destruction, damage, theft or loss to the sponsor's property.
- 5. Indemnification:** The sponsor assumes entire responsibility and hereby agrees to protect, indemnify, defend, save and hold harmless API, the St. Louis Union Station Hotel, and their employees and agents against all claims, losses and damages to persons or property, governmental charges or fines, and reasonable attorney's fees arising out of or caused by sponsor's participation.
- 6. Insurance:** The sponsor/exhibitor acknowledges that API and the St. Louis Union Station Hotel do not maintain insurance covering sponsor property and that it is the sole responsibility of sponsors and exhibitors to obtain business interruption and property damage insurance covering such losses by sponsor.

7. Event Cancellation: If unusual circumstances prevail and the event is cancelled, a full refund of the sponsor fee will be made within thirty (30) days of the cancellation. Sponsor waives all claims that may be made against API, its employees, agents and assigns, except the right to a refund of the sponsor fee.

8. Cancellation: Sponsors may cancel their obligation up to March 30, 2018. However, 50% of the fee is nonrefundable. Notice of cancellation must be submitted in writing or via email.

Send to:

American Petroleum Institute
ATTN: Madeleine Sellouk
1220 L Street, NW
Washington, DC 20005-4070
USA

Email to:

sellouk@api.org

Fax to:

(+1) 202-682-8222

9. Sales: No business transactions/solicitations are allowed during API functions at any time.

10. Assignment: Neither API nor the sponsor may assign their rights under this Agreement without the express written consent of all the parties.

Company

Representative's Name (Please Print)

Representative's Email (Please Print)

Representative's Signature

Date Signed

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